

18.01.2024

Dear Messers,

Greetings from REFORM Association

Subject: Request for Quotation

The Palestinian Association for Empowerment and Local Development—REFORM requests an offer regarding the items mentioned below. Please submit your offer at the latest by 25.01.2024.

“Upholstering Office Furniture”**Spec:****1. One Corner: Four- Seater Sofas- Beige- Leather****2. Four – Single – Seater Sofa (Width: 95* Length:64)- Beige- Water Proof****Notes:**

- The price offer should be submitted in one currency (ILS). All taxes must be included in the final price.
- Quantity: Corner: 4-Seater Sofa and 4-Single-Seater sofa.
- All bid prices should include a warranty of at least 2 years.
- The price offer should include delivery fees.
- The company must specify the time **delivery** for all items.
- The time validity of the price offer should be specified.

- All interested companies have to approve their commitment to paying taxes.
- Please be advised that REFORM will cancel any item exceeding the budget.
- Please provide an offer, including pictures of previous work, different types of material available (leather- ski) and a valid source at deduction.
- The price offer should be drafted in **English or Arabic, signed, stamped in a closed envelope** and delivered **by hand to the following address:** The Palestinian Association for Empowerment and Local Development—REFORM, Tirawi Building, 2nd floor in Al Masyoun, Ramallah.

For more information, please do not hesitate to contact us at the following contact details: Telfax: 02-2966645; Email: Info@reform.ps.

Thank you for your kind cooperation.

Sincerely yours,

Mona Morrar

Procurement Unit